

**Burgettstown Area Youth Soccer Association**  
**General Meeting Minutes**  
**Sunday, June 7, 2020 6:30 p.m.**  
**Zoom Meeting Online Platform**

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**CALL TO ORDER**

Vice President Amanda Liebert called to order the General Meeting of the Burgettstown Area Youth Soccer Association (BAYSA) at 6:35 p.m.

**ROLL CALL**

**MEMBERS PRESENT**

1. Mr. Vico Innocenti, President
2. Mrs. Amanda Liebert, Vice President
3. Mrs. Cindy Henke, Registrar
4. Mr. Dave Henke, Treasurer
5. Mrs. Amy Lemmon, Secretary

**VISITORS**

1. Linnaea Bongiorno
2. Katie County
3. Ashley Godfrey
4. Jason Katrencik
5. David Lemmon
6. Rich Lombardi

**APPROVAL OF MEETING MINUTES**

The meeting minutes from the previous meeting dated April 2020 are available for review online at [www.BAYSA-Soccer.org](http://www.BAYSA-Soccer.org) > Meeting Minutes. Jason Katrencik made a motion for approval. Katie County made a second to the motion. The motion carried.

**PRESIDENT'S REPORT - Vico Innocenti presented the following:**

1. PA-West News – PA West recently issued guidelines and requirements for the opening of the fall 2020 season. We will visit those in detail before the close of the meeting.

**VICE PRESIDENT'S REPORT – Amanda Liebert reported on the following:**

1. No news to report

**REGISTRAR'S REPORT – Cindy Henke reported on the following:**

1. Registrar's Report – Cindy will begin preparing for the fall season. Plans were made to open registration for the fall season on July 1. Registration will close on August 1. Due to the COVID restrictions and regulations in place August 1 at 11:59 p.m. will be a hard cut off with no exceptions.
2. All practices are set to begin the week of August 17, 2020.

**TREASURER'S REPORT - Dave Henke reported on the following:**

1. The financial statements from April and May 2020 were made available for review. Because of the online only platform, no physical signatures were collected. Dave will present these statements as well as any others collected in the interim for further review and signatures at the next physical general meeting.
2. All bills are paid and accounts are up to date. There are no outstanding bills.
3. Audit - Dave Henke has handed off all books from 2016, 2017, and 2018 to league auditor Joe Blickenderfer for complete audit. They are under review currently. An auditor's report will be generated to address the board only as necessary.

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4. Taxes – Dave Henke is preparing all necessary documents to file the league’s 2019 taxes in a timely manner. He requested an extension for the 2019 taxes and will be ready to submit them by the end of June.

**COMMITTEES**

1. COACHING – Vico Innocenti
  - a. Vico will begin recruiting for the fall season
2. CONCESSIONS – Jason Katrencik
  - a. Staffing - Jen Brezinski has officially retired with her son’s graduation from BAYSA. Kathy Torchia has agreed to open the concession stand on Saturdays. Megan Craigo will continue to close Saturdays. Leigh and Anthony will continue to work Sundays.
  - b. Due to COVID restrictions the concession stand will be required to undergo changes in order to remain open and serve patrons safely. A list of changes meeting the DC requirements will be made available.
3. BUILDINGS AND GROUNDS – Vico Innocenti
  - a. Vico will look into getting more fill for the new backfields
4. REFEREES – Assignor Amy Lemmon
  - a. Assignor’s Report – Unfortunately, the Weirton New Referee course was canceled due to the COVID-19 pandemic. Many soon-to-be referees were scheduled to attend to finish the final leg of their certification. Those new referee candidates will automatically be issued their license by the state of West Virginia and will be sent a list of in-person courses to replace the canceled courses, as soon as new ones are scheduled.
5. SPIRIT SHOP – Shawn Nix
  - a. Spirit Shop – Nothing new to report
6. BAYSA SCHOLARSHIP – Amy Lemmon
  - a. Due to COVID-19 school senior awards ceremonies were held virtually. To properly honor this year’s recipients the BAYSA Scholarship Committee will present the awards and checks to the recipients in person this Tuesday, June 9, at 6:00 at the BAYSA Soccer Complex. BAYSA Board members and families of the recipients are invited to attend. Proper social distancing will be in effect.

Motion to approve all Committee Reports dated June 2020 was made by Katie County. David Lemmon made a second to the motion. The motion carried unanimously.

**OLD BUSINESS**

1. Memorial Bricks will be ordered through the contact Dave Henke located online.

**NEW BUSINESS**

1. COVID-19 Guidelines
  - a. PA West made available a list of required guidelines and recommended guidelines for the re-open of the fall 2020 soccer season. The requirements were discussed at length. Those in attendance made many excellent suggestions to aid the safe reopening process. All suggestions were recorded and are very appreciated. The board will meet to compile a

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complete comprehensive plan to incorporate all requirements as necessary and will post all new league processes regarding COVID-19 safety before June 21.

- b. A COVID-19 waiver will be created and added to all player and coach registrations for the fall 2020 season.

**NEXT MEETING**

The next General Meeting of the Burgettstown Area Youth Soccer Association (BAYSA) will be Sunday, July 19, 2020, at 6:30 p.m. at the BAYSA Soccer Complex.

**ADJOURNMENT**

Vico Innocenti made a motion to adjourn at 8:24 p.m. Rich Lombardi made a second to the motion. The motion carried unanimously.

