

Burgettstown Area Youth Soccer Association
General Meeting Minutes
Sunday, August 16, 2020, 6:30
BAYSA Soccer Complex

CALL TO ORDER

President Vico Innocenti called to order the General Meeting of the Burgettstown Area Youth Soccer Association (BAYSA) at 6:30 p.m.

ROLL CALL

MEMBERS PRESENT

1. Mr. Vico Innocenti, President
2. Mr. Dave Henke, Vice President
3. Mrs. Cindy Henke, Registrar
4. Mrs. Amy Lemmon, Secretary

VISITORS

1. Scott Deer
2. Terri Eiler
3. Jason Katrencik

MEMBERS ABSENT

1. Mrs. Lauren Brown, Treasurer

APPROVAL OF MEETING MINUTES

The meeting minutes from the previous meeting dated July 2020 are available for review online at www.BAYSA-Soccer.org > Meeting Minutes. Terri Eiler made a motion for approval. Scott Deer made a second to the motion. The motion carried.

SPECIAL REPORT – Vico Innocenti

During an emergency special board meeting 8/16/20, the following occurred:

1. Due to unforeseen personal circumstances Amanda Liebert resigned her position as vice president.
2. Dave Henke resigned his position as treasurer.
3. Lauren Brown was nominated for the position of league treasurer. Lauren accepted the nomination. Lauren Brown was appointed league treasurer for the remainder of the current term.
4. Dave Henke was nominated for the position of league vice president. Dave accepted the nomination. Dave Henke was appointed league vice president for the remainder of the current term.

PRESIDENT’S REPORT - Vico Innocenti

1. Vico has attended various virtual PA West Townhall meetings regarding the upcoming season. At this time the season is still able to safely take place providing all leagues carefully follow all safety measures and mandates.

VICE PRESIDENT’S REPORT – Dave Henke

1. No news to report

REGISTRAR’S REPORT – Cindy Henke

1. Registrar’s Report – Registration closed with 184 total players, 64 travel players, and 110 in-house players. This season BAYSA will host one U19 team, two U10/U11 teams, four U8

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teams, and four U6 teams, in-house. BAYSA plans to host five travel teams of varying age groups.

2. Game one of the in-house fall season will be delayed September 12. Game one of the travel season remains at September 13.
3. All practices are set to begin the week of August 31.

TREASURER'S REPORT - Dave Henke reported on the following while Lauren Brown transitions into her new position:

1. The financial statements from July 2020 were made available for review. Because of the online only platform for the past several meetings, no physical signatures were collected for the financial statements those months. Dave presented those today as well for review. Jason Katrencik and Terri Eiler reviewed and signed all documents.
2. All bills are paid and accounts are up to date.
3. Audit – Joe Blickenderfer, league auditor, completed the audit for 2016, 2017, and 2018 books. He sent a very comprehensive report to the league officers. This report showed a significantly large number of missing receipts and ledger entry mistakes, among other errors. Amanda Liebert and Amy Lemmon met with Joe Blickenderfer to discuss his recommendations to remedy these and other issues going forward. The board met to discuss those recommendations and other options as well. Several new plans were put in place and all agreed our bookkeeping would be reviewed more diligently by the entire board as necessary. Dave Henke resigned the position of treasurer and Lauren Brown will assume the position effective immediately.
4. As always, the books are available upon request to anyone in the league for review at any time, as are the audit reports.

COMMITTEES

1. COACHING – Vico Innocenti
 - a. We are still in need of two U8 coaches to begin the season.
 - b. Vico will review SafeSport and coaching clearances to be sure all coaches and assistant coaches are up to date, prior to the first practice.
 - c. A coaches meeting regarding COVID-19 requirements and expectations will be held August 29, at 9:00 a.m. followed by a coaching clinic available to assist coaches new to the league.
2. CONCESSIONS – Dave Henke
 - a. Jason Katrencik, Leigh Katrencik, and Anthony Cieslak submitted resignation from their positions in the concession stand.
 - b. Megan Cragio and Cathy Torcia will continue to manage the in-house concession stand.
 - c. A full list of COVID restrictions and requirements have been posted online, www.baysasoccer.org and will also be posted at the field. Some include the following:

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- a. All concessions workers will be screened before entering the concession stand.
 - b. All concessions workers are required to wear a face mask covering both their nose and their mouth at all times.
 - c. All concessions workers are required to wear gloves at all times.
 - d. Menu items will be limited this season, mostly to individually wrapped food items and drinks.
 - e. Concession workers will not handle both money and food. One worker will be dedicated to work the cash register and the other worker(s) will be dedicated to food and drinks. There will be no overlap.
 - f. The area in front of the concession stand will be marked at six foot intervals and with signage to remind patrons to social distance while in line.
3. BUILDINGS AND GROUNDS – Vico Innocenti
- a. Vico is still searching for more free fill for the new backfields
 - b. Dave and Vico will attend the Smith Township meeting this month to request assistance with more dirt fill as well as parking lot patching and repair.
4. REFEREES – Assignor Amy Lemmon
- a. Assignor’s Report – Regarding COVID, referees will be required to wear a face mask at all times, with the exception of the center referee. The center referee may remove his or her mask only while actively working.
 - b. Other COVID requirements will be relayed directly to the referees during the referee meeting to be held August 29, at 10:30 a.m.
5. SPIRIT SHOP – Shawn Nix
- a. Spirit Shop – Nothing new to report

Motion to approve all Committee Reports dated August 2020 was made by Scott Deer. Jason Katrencik made a second to the motion. The motion carried.

OLD BUSINESS

- 1. Fall Pictures - Amy reached out to Rick Couch and scheduled fall pictures for the week of September 14-18.
- 2. Food Truck Night – Vico will reach out to Hot Bunz, Kona Ice, and Pigs in Paradise to attend the fall Food Truck Night on September 23, 2020.
- 3. Dick’s Sporting Goods – Vico reported BAYSA’s shopping weekend went well. Vico also received another generous donation of equipment from Dick’s Sporting Goods. This equipment will be distributed to coaches at the coaches meeting August 29.

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NEW BUSINESS

1. Survey Results – Vico sent a survey to currently registered families to make certain their intentions remain the same regarding their child’s registrations during the COVID-19 pandemic. Tallied results showed 102 responses. Of those responses seven families requested a refund and to rescind their registration for this season. The remaining families intend to stay on board and agreed to follow all appropriate health and safety measures.
2. Future of Fall 2020 Season – Although the fall roster is much smaller than is typical of past seasons, the number of registered players allows for the season to progress as planned.
3. Field Clean Up Day – Fall Field Clean Up Day is scheduled to immediately follow the coaches meeting August 29.
4. Updated Practice Schedule – The practice scheduled was appropriately delayed. All practices are set to begin the week of August 31.

NEXT MEETING

The next General Meeting of the Burgettstown Area Youth Soccer Association (BAYSA) will be Sunday, September 20, 2020, at 6:30 p.m. at the BAYSA Soccer Complex.

ADJOURNMENT

Vico Innocenti made a motion to adjourn at 8:30 p.m. Terri Eiler made a second to the motion. The motion carried.